

**BOROUGH OF WEST LONG BRANCH**  
**Application for Landscape License**  
965 Broadway  
West Long Branch, NJ 07764  
(732) 229-1756  
FAX (732) 571-9185



**LANDSCAPER LICENSE APPLICATION**

**Check or Money Order Only – No Cash Accepted**

Date: \_\_\_\_\_

Fee: \$25.00

Check #: \_\_\_\_\_

**\*Common Items - Permits Req**

- ☐ Driveway (Replacement or new)  
☐ Walkway / Patio  
☐ Porch / Deck  
☐ Fence\* (Replacement or New)

☐ Tree Removal (Permit Required for the removal any tree submit separate permit to zoning office).

☐ Other \_\_\_\_\_

- Please check all work performed by your Landscape company above. If the above boxes are checked, you or your client must submit Zoning permits for the projects and once approved work can be performed. **If work is performed by your company without zoning permits Summonses will be issued.**

With this application you are required to submit one **(1) copy of a current Landscaping license registration with NJ Department of Consumer affairs. With Approval of your License and your signature on this application you are agreeing to the terms of our Borough ordinances and Tree preservation ordinance.**

**\$25.00. No Cash Accepted** - Checks or Money order shall be made payable to: Borough of West Long Branch.

If any of the requested information is submitted incomplete, the application shall be returned unprocessed.

Please Print Clearly

**1. Applicant Information:**

Company Name: \_\_\_\_\_

Owner Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Tel. No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Contact Phone \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Character & Type of Substance (i.e. Grass Clippings, Brush, Twigs leaves, etc.) To be Disposed of**

\_\_\_\_\_

Name, Address & Telephone no of Disposal location: \_\_\_\_\_

\_\_\_\_\_

Number of Motor Vehicles used in conjunction with Landscape Business: \_\_\_\_\_

Number of Clients in Borough of West Long Branch: \_\_\_\_\_

Applicant certifies that all statements and information made and provided as a part of this application are true to the best of his/her knowledge, information and belief. Applicant further states that all pertinent municipal ordinances, and all conditions, regulations and requirements of borough ordinances for the sites that require permits granted with respect to said property, shall be complied with. All Zoning Permits will be granted or denied within (10) business days from the date the complete application is submitted. Applicant is aware that they take responsibly to have permits filled by company or client for work performed at site.

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Owner's Name (if different than applicant)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner's (if different than applicant)

COMMENTS: License Are due by February 28<sup>th</sup> of Each Year.

-----FOR OFFICE USE-----

Fee date: \_\_\_\_\_ Check #: \_\_\_\_\_

Received by: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

\_\_\_\_\_  
Code Enforcement

\_\_\_\_\_  
Date

# **Borough Ordinances**

**REFERENCE ONLY**

For Full wording on the ordinances referenced please see:

[Http://clerkshq.com/westlongbranch-nj](http://clerkshq.com/westlongbranch-nj)

## **4-8 Commercial Landscapers**

### **4-8.1 Definitions.**

As used in this section, the following term shall have the meaning indicated:

#### **COMMERCIAL LANDSCAPER**

Shall mean a person or entity whose business involves the placing, planting, arranging, trimming, cutting, and/or removing of trees; the maintenance of lawns, trees, brush, shrubs, gardens and related appurtenances; and/or the cleaning or collection of vegetative waste, including weeds, branches, clippings, leaves, debris, grass or other items of yard waste, on or from the property of another person or entity.

### **4-8.2 License Required.**

No person or entity shall engage in or carry on the commercial business of furnishing or providing landscaping, lawn maintenance, or similar services within the Borough without first having obtained from the Borough a license for that purpose.

### **3-7.4 Unnecessary Noise Disturbance.**

No person shall, within the limits of the Borough, make, continue, or cause to be made or continued any loud unnecessary or unusual noise or any noise which does or is likely to disturb, injure or endanger the comfort, repose, health, peace or safety of others.

**a.** No person shall engage in any construction, excavation, or demolition, or use any power equipment in connection with gardening, landscaping, lawn service, or the like within the Borough except between the hours of 7:00 a.m. and 8:00 p.m.

### **15-2.5 No Collection of Vegetation Debris Left by Contractors.**

Any brush, tree limbs, branches or other vegetation which accumulates as the result of a contractor having performed services upon a given property, shall be removed by the contractor. This includes, but is not limited to, trees, limbs and stumps. These items shall not be left for collection by the Borough.

### **15-2.3 Collection of Pruning, Clippings and Other Vegetation.**

Garden pruning materials, hedge clippings, weeds, twigs, vines and like items shall be placed in plastic bags (maximum 25 pounds) or in garbage containers and left at the curbside for pickup on regular garbage collection days. Grass clippings, dirt and sod shall not be placed for garbage at curb for collection either loose or in bags or containers or mixed with household or commercial trash. Contractors, landscapers, or tree experts performing services shall remove debris (ex. brush, tree limbs, branches, shrubs).

### **18-7.1 Sign Regulations**

**8.** No temporary signs are permitted in the zones referred to in 18-7.1a above, unless they are specifically permitted and comply with the stated conditions for such permission. This means that contractor and tradesman signs for providing of services such as landscaping, painting, siding, construction, plumbing, heating, electrical or any other similar service are specifically prohibited, regardless of whether or not the property owner consents to the same.

The penalties for placement of non-permitted signs are as follows:

The fine for a first offense shall be \$35. The fine for a second offense shall be \$100. The fine for a third or subsequent offense shall be between \$100 and the maximum permitted by Section **1-5**.

### **20-9 Leaves on Street**

No person, owner, occupant and/or tenant of a property in the Borough of West Long Branch shall rake, blow, push and/or drag leaves from his property onto the public streets of the Borough of West Long Branch, except as permitted by other ordinance or Borough collection policy.

## **23-4 RULES FOR TREE REMOVAL AND REPLACEMENT IN THE BOROUGH.**

### **§ 23-4.4 Rule 4. Size of Replacement Trees.**

[Ord. #O-08-10, S 4]

Unless otherwise stated in these rules, the removal of any six (6") inch tree or six (6") inch grouping of trees must be replaced with trees the total diameter at breast height (DBH) of which is equal to at least 30% of the total diameter at breast height (DBH) inches removed. No replacement tree shall have a diameter breast height less than two (2") inches. If the removal of one tree necessitates a replacement of more than three trees, DBH may be satisfied by planting three trees and thereafter substituting shrubs for trees at a rate of one shrub per one (1") inch of DBH.

## § 23-4.5 **Rule 5. Tree Removal.**

[Ord. #O-08-10, S 4]

**a.** No replacement is required when the tree, due to natural circumstances, is dead or irreversibly declining, is in danger of falling, is too close to existing structures so as to endanger such structures, interferes with utility services, creates unsafe vision clearance, or constitutes a health or safety hazard.

**b.** No tree which meets the requirements of this Chapter may be removed without it being replaced in accordance with the terms of this Chapter. The only exceptions thereto shall be those set forth in Rule 5a above.

**c.** Neither this nor any other Rule or regulation of this Chapter shall be deemed to prohibit any owner of residential property in the Borough of West Long Branch from removing a tree, as long as the tree is replaced in a manner which is compliant with Rules 1, 2, 3, 4 and 5.

## § 23-4.7 **Rule 7. Exemption.**

[Ord. #O-08-10, S 4]

**a.** If the removal of trees is necessary to erect a building, home or other structure, and these trees exist within the footprint of the structure, there shall be no requirement that these trees be replaced.

**b.** One tree per parcel, even if healthy and non-dangerous, may be removed every three years, without the requirement of replacement.